



Port
Par-Excellence

चेन्नै पोर्ट ट्रस्ट

CHENNAI PORT TRUST

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प्रशासनिक कार्यालय

ADMINISTRATIVE OFFICE

राजाजी सालै, चेन्नै - ६०० ००२.

Rajaji Salai, Chennai - 600 001.

Website : www.chennaiport.gov.in

E2/MISC/18/TO

Date :
dt 19.05.2018

To

The Chennai & Ennore Ports Steamer Agents Assn.,
No. 62, Pophams Broadway,
George Town,
Chennai 600 108

Sir,

Sub: Vessel Draft Figures – Early Submission of – Reg.

Of late it is observed that the vessel's draft figures which are given by the Captain or second officer are being received only at 07.15 hours by the duty Shed Master. This undue delay leads to delay in summarizing the days statistics and submission to Superior Officers before 07.30 hours.

It is requested that all Steamer Agents shall make necessary arrangements to give suitable instructions to the Officers on board the vessel in this regard, so that the vessel's draft figure is submitted the least by 06.15 hours to the Shed Master without fail.

Hence, you are requested to kindly forward this communication to all your members and advise them for compliance.

Your cooperation in this issue is highly solicited.

Yours sincerely,


TRAFFIC MANAGER

